



## Continuing Education (CEU) Opportunities

*Take advantage of the CEU opportunities at the University of Nevada, Reno Fire Science Academy today!*

### Who uses the Continuing Education Unit?

CEU records are frequently used by individuals to supply an employer or prospective employer with information on continuing education and training pertinent to their occupation and to provide documentation to registration boards, certification bodies, or professional and occupational societies.

### How is the value of a Continuing Education Unit Determined?

One CEU is defined as 10 contact hours of participation in an organized continuing education experience, under responsible sponsorship, capable direction, and qualified instruction.

*Example: Individuals who hold the certification of Emergency Medical Technician are required to collect a specific number of CEUs over a given period of time in order for their certification to be renewed.*

### How do I receive my Continuing Education Unit?

Each student completing an open enrollment course through the University of Nevada, Fire Science Academy is eligible to apply for CEUs. All students, upon satisfactorily completing their course, will receive a Certificate of Completion which denotes the course title, number of hours the course ran, and the training dates. For those students who apply for the CEU, their certificate will be reprinted to include the number of CEUs awarded for that particular course. The application fee is \$35.00 per course.

### What does the \$35.00 application fee pay for?

The application fee of \$35.00 covers administrative fees for the processing of the application, the reprinting of the certificate, copy of the student transcript with the University seal, and standard mailing fees. If a student needs their certificate sent to them by any other means beyond standard mail deliver, other mailing fees will apply. *(For mail in applications, please allow 1-2 weeks for the processing of your application once received by the Office of the Registrar).*

### What if I am not sure I want to apply for Continuing Education Units now? What if I decide to ask my sponsoring agency to pay the application fee?

Please feel free to take an application with you. If you choose to apply for CEUs later, you can always mail in your completed application to the Office of the Registrar along with the payment. The same applies should your sponsoring agency choose to cover the application fee. You do not need to apply while you are completing your course.

**If you have questions, please contact:  
University of Nevada, Reno Fire Science Academy  
Office of the Registrar  
Phone: (866) 914-0015 or (775) 754-6003  
Email: [fireacademy@unr.edu](mailto:fireacademy@unr.edu)**